Expression of Interest – Chair, RSA Education Committee

Preamble:

The Renal Society of Australasia (RSA) is the professional membership association for renal healthcare professionals. It has a membership of over 1800, comprising mostly nurses, with smaller numbers of allied health, technical and other professionals.

The RSA’s Education Committee was formed in 2015 and is now seeking a new chair. Please refer to the Education Committee Terms of Reference for further information about this key committee.

Responsible to: Education Committee and RSA Board.

Term of office: The appointment is for an initial two-year period with the option to extend for further twelve month periods for a period up to two years.

Requirements of the Chair:

- Be a current financial member of the RSA
- Possess current knowledge of contemporary nephrology nursing practices, education and professional issues
- Have superior interpersonal, networking and written skills
- Have proven experience in emerging and current education technologies.

Responsibilities of the Chair:

- Ensure that the Education Committee develops a common view of its purpose and responsibility in order to realise the strategic direction of the RSA.
- Be attuned to the specific educational needs of RSA members, to capitalise on opportunities and realise the strategic direction of the RSA accordingly.
- Be involved with the ongoing development and management of the strategic direction/plan of the Education Committee
- Ensure the Education Committee is managed effectively and that appropriate policies and procedures are in place to realise the strategic direction of the RSA.
- To report to the RSA Board and provide educational direction where required
- Represent the RSA or Education Committee at or on external forums/committees/conferences.
- Liaise closely with the RSA Board and Executive Officer
- Chair all committee teleconferences as required
- Reflect upon any matters that need decisions prior to teleconferences
- Prepare committee meeting agendas in conjunction with the Executive Officer in a timely manner.

Time commitment required: The role of Chair requires an estimated commitment of 16-24hrs per month. This is a voluntary position without financial remuneration.

Meeting Frequency: The Education Committee will meet at least quarterly, including a face-to-face meeting held in conjunction with the Annual Conference. Committee members may be required to meet in smaller working groups outside of the formal committee meetings to progress projects.