TERMS OF REFERENCE

Nephrology Educators’ Network

Purpose
The Nephrology Educators’ Network (NEN) operates under the auspices of the Renal Society of Australasia (RSA) to:
- Lead the development and implementation of strategic objectives pertaining to education
- Support nephrology educators to provide appropriate education to their colleagues through the provision of online resources and other educational initiatives
- Monitor the professional environment and explore other relevant educational prospects.

Committee
The NEN Committee will comprise of up to 4 persons, each of whom have demonstrated that they meet the criteria set out by the RSA. Following the appointment of the new Committee each June they shall elect a Chair. Each committee member will complete at least one term of two years, and no more than three consecutive two-year terms. In June each year, the terms of 50% of the committee’s members will conclude. Subject to their eligibility, they will be able to nominate for a further term and their applications will be considered along with any other applications received.

Other persons can be utilised in an advisory capacity as deemed appropriate.

Reporting
The NEN Committee will provide the minutes of all meetings to the RSA National Office within 14 days of each meeting. It will also provide a written report for inclusion in RSA’s monthly e-newsletter and The Communique.

Meeting Frequency
As required, but a minimum of 4 teleconferences annually. To expedite proceedings, Project Officers may be requested by the Chair to attend meetings (or part thereof) to report on outcomes and receive direction.

Decision Making
- The Committee is formed under the auspices of the RSA’s Board of Directors to perform tasks which fit with their purpose and others delegated from time to time by the Board
- The Committee must work within the annual budget approved by the Board
- The Committee does not have the authority to enter into contracts or agreements independently
- The Committee is able to make recommendations to the Board in relation to initiatives both within and beyond the scope of this document
- Voting – each Committee member is entitled to one vote. Additionally, the Chair holds a casting vote.