# Nursing Advisory Group Members as at 6th November 2011

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**Matter arising from last minutes**

Gillian had contacted the four NAG members who weren’t present at the last meeting regarding extending the term of office for the chairperson and secretary for 1 year to allow the completion of the knowledge and skills framework. All four members indicated that they were in agreement with this proposal. Therefore the current office bearers will remain for 1 further year and the positions be reviewed in September 2012.

**The Knowledge and Skills Framework Project.**

Miranda Walker presented Draft 11 of the Framework today. Most of the meeting was focused on reviewing this document in detail. Each aspect of care, knowledge & skill required and associated NCNZ domain for the 3 identified nursing levels were reviewed discussed and modified as required. It was acknowledged by the group that apart from the actual framework, the completed document
would need to contain a forward, glossary, introduction, information on the history of nephrology nursing in New Zealand and reference list. It was agreed by the group that no-one had the time required to work on these components of the document.

**Proposal**: The group proposed that additional funding from the RSA (NZ Branch) be requested to allow Miranda Walker from Miranda Walker Consulting to do this work. It is estimated that it would take approximately 12 hours at a cost of $1200.00 ($100 per hour).

**Action**

Karin to write to the RSA (NZ Branch) executive requesting financial support to complete the Knowledge and Skills document as detailed above.

| Pilot proposal for Knowledge and Skills Framework | • Discussion around the possibility of trialing the framework (once completed) with 2 nurses at each level i.e. all nurses, specialty nurses and specialist nurses, in conjunction with the PDRP.  
• The following 3 members of the NAG agreed to pilot the framework with 2 nurses working in their renal units:  
  Janine Hale - All Nurses Level (ALL)  
  Rachael Walker - Specialty Nurses Level (MANY)  
  Karin Norman - Specialist Nurses Level (SOME) |

| Consultation process and submission of the Knowledge and Skills Framework | Consultation Process  
Consultation with the following groups were suggested:  
• Maori  
• Consumers (Michael Papesch)  
• Kidney Health New Zealand (Dr Kelvin Lynn)  
• National Renal Advisory Board (Dr Mark Marshall)  
• New Zealand Board of Dialysis Practice (Fedric Doss)  
• Ministry of Health (Nick Polaschek, Jane O’Malley) |
- Service Managers
- RSA (NZ Branch) members
- Directors of Nursing
- Expert non-nephrology nurse (Lorna Bingham)
- Nephrology Education Network (Peter Sinclair)
- RSA Federal Executive

**Time Frame for Consultation Process**
- Complete final draft by 25th November 2011
- NAG to review and pilot
- Send out for consultation on 7/2/12
- Feedback by 24/2/12
- Make changes if required
- NAG to meet on 1st March 2012 to finalise document
- Submit to NNC by 9/3/12

**Next Meeting**
Thursday 1st March 2012
10am - 3pm
Wellington Hospital
6 North Meeting Room, Level 6, Wellington Hospital
Kathy Holloway and Miranda Walker to be invited
Celebration Dinner in Wellington - Evening of 1st March - time and venue to be advised.

**Meeting Closed**
2pm